

West Virginia University Institute of Technology Faculty Assembly Meeting Minutes

Date: Thursday, December 5, 2024

Time: 1:00 - 1:50 p.m.

Location: Life Sciences 200

Chair: Cortney Barko

Secretary: Jemma Cook

Meeting Overview:

Dr. Barko called the meeting to order at 1:00 p.m. A quorum was present.

I. Approval of Minutes

- Corrections to the minutes from the October 3, 2024 meeting were submitted by VP Smith to the Chair; Minutes were approved pending corrections.

II. Faculty Announcements and Achievements

Announcements:

- None reported at this meeting

Achievements:

- Dr. Tigra Yang (Research Committee): Announced three publications by faculty members, including:
 - “Active Learning with Particle Swarm Optimization for Enhanced Skin Cancer Classification utilizing Deep CNN Models” in *Journal of Imaging Informatics* by authors including S. Chakraborty
 - “Predicting the Early Detection of Breast Cancer Using Hybrid Machine Learning Systems and Thermographic

Imaging” in *The International Journal of Imaging Systems and Technology* by authors including S. Chakraborty

- “Evaluation of the Sedative-motor Effects of Novel GABA_A Receptor Imidazodiazepines Using Quantitative Observation Techniques in Rhesus Monkeys” in *Journal of Psychopharmacology* by authors including J. Cook

III. Administrative Report

President T. Ramon Stuart

- Was not present.

Vice President of Academic Affairs, Dr. Tamara Floyd-Smith:

- Raffle for those students that were pre-registered with first drawing occurring at Light-Up Tech event scheduled for Friday, Dec 6th, at 6:30 PM
- Foundation funds and Faculty Development Foundation funds potentially may be used as source of funding for faculty travel if needed and available
- FAFSA now open
- Final grades due at the end of the semester, typically the Monday after finals

IV. Chair Report

Dr. Courtney Barko:

- Survey still open for responses to new P&T document
 - External reviews was area of prior concern and is still present in the document at this time
- Digital Measures submissions are due the evening of 12/31
 - New faculty are encouraged to reach out to colleagues for assistance

- Faculty & Staff Institute will be held Jan 9th, 2025 from 9-4
- President Stuart will host holiday party at his home on Friday Dec 13th from 5:30-8 PM, more formal invitation from University Relations to come
 - Faculty are encouraged to attend. Spouses and children are welcome. Childcare will be provided.

V. Committee Reports

Senate Report provided by Dr. Doug Terry:

- Report from Meeting of WVU Faculty Senate on 12/2/24
 - Chair Report: Dr. Diana Davis' report focused on changes to main campus P&T document. External reviews are included in current document only for tenure-track faculty seeking promotion to Assoc. or Full Professor. No external review required for teaching, library, clinical, or service track faculty
 - Curriculum Committee: Senate voted on changes to several programs including creation of new program in Performing Arts Medicine
 - Faculty Welfare Committee: Senate voted to approve Model Faculty Workplan template and a Model Evaluation process. These are not required only models to guide evaluation processes
 - Board of Governors: Faculty rep., Dr. L. Cottrell, reported WVU to change service used to book travel. Faculty encouraged to submit feedback on presidential search or other concerns via Qualtrics
 - https://wvu.qualtrics.com/jfe/form/SV_0kUUkxBYYaPEPoG
 - Provost Report: Interim Provost, Dr. P. Kreider, announced Dr. J. Wallace as new Potomac State campus president
 - Vice Provost Dr. M. Gavin reported official enrollment figures
 - WVU Tech

- 279 1st-time freshmen (33 short of budget projection)
- 982 total enrollment (35 short of budget projection)
- WVU System-Wide
 - 4,129 1st-time freshmen (200 short of budget projection)
 - 24,788 total enrollment (202 short of budget projection)
- Board of Governors: Faculty rep., Dr. L. Cottrell, reported WVU to change service used to book travel. Faculty encouraged to submit feedback on presidential search or other concerns via Qualtrics

Faculty Status Committee Report provided by Dr. J.T. Hird

- P&T document posted to website w/minor changes from last review

Commencement Committee

- Reception for December graduates schedule for December 13 at 1 PM

Wellness Committee

- Working with Active Southern WV to propose fitness center for faculty (\$3k proposal)
- Small fitness center in Carter Hall G18 open to only staff/faculty planed to be set up in time for Spring semester

VII. Agenda Items

A. Approval of Fall 2024 candidates for graduation

- Approved with some corrections communicated to Dr. Barko

B. Amy Alton, Chief Financial Officer

- Provided overview operating budgets including
 - FY25 v. FY24 Budget Submission
 - Historical Budget

- FY25 Enrollment Financial Impact
- FY25 Actuals as of 10/31/24
- FY26 Budget
- Additional Budget Updates
- A copy of Ms. Alton's presentation was emailed to the faculty by Dr. Barko
- Questions from the faculty
 - Ms. Alton encouraged faculty to consult with School chairs to prepare future budgets to handle issues that may arise such as costs of printing, new computers for faculty, etc.
 - Regarding student fees previously collected by BHSS and Engineering colleges prior to Academic restructuring, fees are being restructured to match the new School structure. Fees are used to provide/support student resources (e.g., labs) and no increase in fees are expected at this time except for the School of Nursing

VIII. New Business

- No new business was presented at this meeting

The meeting adjourned at 1:56 p.m.