

**COMMITTEES OF THE FACULTY ASSEMBLY**  
**2016-2017**  
**PERMANENT COMMITTEES**

**Faculty Council**

Membership:

<b>Greg Lieving,</b>	<b>Chair (17)</b>		
<b>Paul Rakes,</b>	<b>Chair-Elect (18)</b>	<b>Lisa Ferrara,</b>	<b>FA (18)</b>
<b>Deborah Beutler,</b>	<b>Secretary (18)</b>	<b>Melissa Sartore,</b>	<b>FA (18)</b>
<b>Sandra Elmore, ACF Rep, (ex-officio)(17)</b>		<b>Patricia Kihn,</b>	<b>BHSS (17)</b>
<b>Paul Rakes, Past Chair, (ex-officio) (17)</b>		<b>Yadi Eslami,</b>	<b>COES (18)</b>

Duties:

- To provide active and effective leadership for the Faculty Assembly; to insure full faculty participation in the governance of the institution.
- To provide, in consultation with the Faculty Assembly, input into the decision-making process of the Campus in matters including (but not limited to) formulation, review and implementation.
- To serve as a liaison between the faculty and administration for the purpose of gathering and disseminating information in a timely manner.
- To be responsible for referring campus concerns to the appropriate Faculty Assembly Committee.
- To set the agenda for Faculty Assembly meetings.
- To perform such other duties as described in the Constitution of the Faculty Assembly.

**Academic Affairs**

Membership:

<b>Nigel Clark, Provost, Chair</b>	<b>Lanny Janeksela,</b>	<b>BHSS Curriculum (17)</b>
<b>Steve Brown, Dean BHSS</b>	<b>Patricia Kihn,</b>	<b>BHSS Curriculum (17)</b>
<b>Z Torbica, Dean COES</b>	<b>Gregory Lieving,</b>	<b>BHSS Curriculum (17)</b>
<b>Ranjith Munasinghe, FA (17)</b>	<b>Paul Rakes,</b>	<b>BHSS (17)</b>
<b>Lisa Ferrara, WVU Senate Curriculum Comm., (ex-officio, non-voting)</b>	<b>Lisa Ferrara,</b>	<b>COES Curriculum (18)</b>
<b>Garth Thomas, WVU Senate GEC Committee, (ex-officio, non-voting)</b>	<b>Steve Leftwich,</b>	<b>COES Curriculum (18)</b>
	<b>Bing Yang,</b>	<b>COES, Curriculum (18)</b>
<b>COES SGA Student - Rob Liebel</b>	<b>Bernie Bettig,</b>	<b>COES (18)</b>
<b>BHSS SGA Student - Scotty Stone</b>		

Duties:

- To develop and act on academic policies for the institution, including graduation requirements, curriculum revisions, learning assessment oversight for the institution and departmental/divisional structure of the institution.

**Academic Appeals**

Membership:

<b>J. T. Hird,</b>	<b>FA (18)</b>	<b>Mark Jones, Chair</b>	<b>BHSS (17)</b>
<b>Bill Clough,</b>	<b>FA (18)</b>	<b>Laura Spiers,</b>	<b>BHSS, Alternate (17)</b>
<b>Gifty Osei-Prempeh,</b>	<b>COES (18)</b>	<b>BHSS SGA Student – Olivia Mantobang</b>	
<b>Sue Barton,</b>	<b>COES Alternate (18)</b>	<b>BHSS SGA Alternate Student, Luke Jobson</b>	
		<b>COES SGA Student – Gaetan Tchewa</b>	
		<b>COES SGA Alternate Student, Rob Liebel</b>	

Duties:

- To develop and maintain policy statements regarding grade appeals and dismissal from a program when they relate to matters outside the scope of those in the Student Code of Conduct.
- To serve as an Appeals Committee for a student challenging a final grade in accordance with WVU Board of Governors Policy or who is subject to dismissal from a program in accordance with WVU Board of Governors Policy. Because of the possibly delicate nature of its deliberations, the committee shall not report specific decisions to the Faculty Assembly, but directly to the Associate Provost or designee.

**Academic Awards**

Membership:

<b>Kimberlyn Gray, Chair</b>	<b>COES (18)</b>	<b>Mark Magallanes, BHSS Student</b>
<b>Andrea Kent,</b>	<b>BHSS (17)</b>	<b>Alondra Gutierrez, COES Student</b>
<b>Stephanie Coffman-Wolph,</b>	<b>FA (17)</b>	
		<b>Richard Carpinelli, Dean of Students, (ex-officio, non-voting)</b>
		<b>Emily Sands, Assoc. Dean of Students (ex-officio, non-voting)</b>

Duties:

- Supervision of any institution-wide honorary organization, which may include selection of faculty advisors for such organization.

- Selection of students for academic and leadership honors including, but not limited to Who's Who Among Students in American Universities, Colleges, and Junior Colleges and the West Virginia University Institute of Technology Presidential Leadership Awards.

<b><u>Athletics</u></b>		
Membership:		
<b>Mark Jones,</b>	<b>FA (17)</b>	<b>Kenny Howell, Athletic Director (ex-officio, non-voting)</b>
<b>Reggie Smith,</b>	<b>FA (17)</b>	<b>Deborah Beutler, Faculty Athletic Representative (ex-officio, non-voting)</b>
<b>Melissa Sartore, Chair</b>	<b>FA(18)</b>	<b>Jenna Everhart, Senior Woman Administrator, Athletics (ex-officio, non-voting)</b>
<b>Laura Spiers,</b>	<b>FA (18)</b>	<b>COES SGA Student – Justice Telesco</b>
		<b>BHSS SGA Student – Robert Jones</b>

Duties:

- To review athletic policy, conduct a yearly review of the Athletic Department budget, review guidelines for evaluation of non-faculty athletic personnel, and approve scheduling for intercollegiate competition.

<b><u>Classification &amp; Grades</u></b>	
Membership:	
<b>Mark Miller, Registrar, Chair</b>	<b>Mike Minnick, COES (18)</b>
<b>Nigel Clark, Provost</b>	<b>Chengmin Yang, COES (18)</b>
<b>Steve Brown, Dean BHSS</b>	<b>Rachel Bragg, BHSS (17)</b>
<b>Z. Torbica, Dean COES</b>	<b>Douglas Terry, BHSS (17)</b>

Duties:

- To establish and supervise policy and procedure relating to the classification and admission of students and the maintenance of grading standards.
- To recommend candidates for graduation; to approve the awarding of credit by examination; to approve academic probation and suspensions; and to rule on requests for exceptions to admission and curriculum substitutions not otherwise covered by existing policy.

**Commencement and Official Functions**

Membership:

<b>John Cavalier, Marshal</b>		
<b>Nigel Clark, Provost (ex-officio, voting)</b>		<b>Don Smith, APO Advisor (ex-officio, non-voting)</b>
<b>Mark Miller, Registrar (ex-officio, voting)</b>		<b>Gina Shope, Presidential Appointment (ex-officio, non-voting)</b>
<b>Rachel Bragg, FA (18)</b>		<b>Music (ex-officio, non-voting)</b>
<b>Don Smith, COES (18)</b>		
<b>Greg Lieving, Chair BHSS (17)</b>		

Duties:

- To arrange for Commencement and other official functions and recommend candidates for honorary degrees

**Convocation**

Membership:

<b>Rachel Bragg, Chair BHSS (17)</b>	<b>Andrea Kent, BHSS (17) Faculty/community Presidential Appointment</b>
<b>Matt Williamson, COES (18)</b>	<b>Emily Sands, Assoc. Dean of Students (ex-officio, voting)</b>
<b>Steve Brown, Administrator Presidential Appointment</b>	<b>BHSS SGA Student, Madison Stone</b>
	<b>COES SGA Student, Rob Liebel</b>

Duties:

- To determine and implement convocation policy that will provide education enrichment, entertainment, and a broad cultural experience for the college community. The policies of the Committee shall be carried out by a Convocations Administrator appointed by the Campus Provost.

**Faculty Status**

Membership:

<b>Bernie Bettig, Chair</b>	<b>COES (18)</b>	<b>Md. N. Amin,</b>	<b>BHSS (17)</b>
<b>Ranjith Munasinghe,</b>	<b>COES (18)</b>	<b>Cortney Barko,</b>	<b>BHSS (17)</b>
<b>Houbing Song,</b>	<b>COES (18)</b>	<b>Cynthia Hall,</b>	<b>BHSS (17)</b>
<b>Farshid Zabihian,</b>	<b>COES (18)</b>	<b>Andrew Wheeler,</b>	<b>BHSS (17)</b>
<b>Susan Barton,</b>	<b>FA (17)</b>		

Duties:

- To recommend policy regarding employment, salaries, evaluations, rank, tenure, leave and dismissal of faculty members.
- To make recommendations on matters of general concern to the faculty.
- To review instances of alleged violation of established policy.

### Legislative

**Membership:**

<b>Andrea Kent,</b>	<b>FA (17)</b>	<b>Asad Davari,</b>	<b>COES (18)</b>
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<b>Gregory Lieving, Chair</b>	<b>FA (17)</b>	<b>Mark Jones,</b>	<b>BHSS (17)</b>
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<b>Sandra Elmore,</b>	<b>ACF Rep. (17)</b>		
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**Up to five others may be selected by the Committee**

Duties:

- To monitor activities of the West Virginia Legislature and other governmental bodies for their impact on higher education.
- To engage with legislative members, when needed, and provide faculty with information regarding these activities.
- To coordinate activities of faculty in support of higher education, particularly promotion of favorable legislative action.

### Library

**Membership:**

<b>Brian Leary,</b>	<b>COES (18)</b>	<b>Kyungmoon Kim,</b>	<b>BHSS (17)</b>
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<b>Debra Chun, Chair</b>	<b>FA (17)</b>	<b>Melinda Stoecklin,</b>	<b>WVU Nursing</b>
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<b>Jewel Rucker, Director of Library. (ex-officio, voting)</b>	<b>SGA Student Rep., Madison Stone</b>
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Duties:

- To advise and make recommendations to the director of the library operations and general policies supporting academic programs.
- To keep the Faculty Assembly informed of library issues.

### Loans, Grants, and Scholarships

**Membership:**

<b>Andrea Kent, Chair</b>	<b>FA (18)</b>		
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<b>Rachel Bragg,</b>	<b>BHSS (17)</b>	<b>Winnie Fu,</b>	<b>COES (18)</b>
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<b>Mark Miller, Registrar (ex-officio, non-voting)</b>	<b>Michael White, Fin. Aid, (ex-officio, non-voting)</b>
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<b>COES SGA Student – Alondra Gutierrez</b>	<b>BHSS SGA Student – Olivia Mantobang</b>
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Duties:

- To establish policy with regard to the operation of the institutional scholarships, grants, and short-term or long-term loan programs.
- To establish policy for maintaining satisfactory academic progress for federal aid based on federal guidelines.
- To establish policy regarding the operation of the Work-Study program.
- To process appeals for the reinstatement of aid.

**Research**

**Membership:**

<b>Melissa Sartore, Chair</b>	<b>BHSS (17)</b>	<b>John Neary,</b>	<b>FA (17)</b>
<b>Yun Yun Yang,</b>	<b>COES (18)</b>	<b>Deborah Chun,</b>	<b>FA (18)</b>
		<b>Cynthia Hall,</b>	<b>FA (alternate) (18)</b>

**Duties:**

- To recommend policy to encourage research.
- To find ways to promote and encourage faculty research.
- To serve as a review board for requests for financial aid and other assistance pertaining to research.

**Student Code of Conduct Advisory Committee**

**Membership:**

<b>Winnie Fu,</b>	<b>FA (17)</b>	<b>BHSS SGA Student – Lesli Taylor</b>
<b>Melissa Sartore,</b>	<b>FA (17)</b>	<b>COES SGA Student – Tedros Teklay</b>
<b>Roger Jefferys, Chair</b>	<b>BHSS (17)</b>	
<b>Yogen Panta,</b>	<b>COES (18)</b>	

**Duties:**

- Consult with Code of Conduct Administrator from the Dean of Student Affairs on issues related to the student code of conduct (Board of Governors; Policy 31).

**Student Grievance**

**Membership:**

		<b>SGA Student Rep., Luke Jobson</b>
<b>J. T. Hird, Chair</b>	<b>FA (18)</b>	<b>SGA Student Rep., Rob Liebel</b>
<b>Roger Jefferys,</b>	<b>BHSS (17)</b>	<b>SGA Student Rep., Rob Jones</b>
<b>Melissa Sartore</b>	<b>BHSS (17) alternate</b>	<b>SGA Alternate Student, Hannah Gibson</b>
<b>Tyler Moss,</b>	<b>COES (18)</b>	<b>SGA Alternate Student, Madison Stone</b>
<b>Afrin Naz,</b>	<b>COES (18) alternate</b>	<b>SGA Alternate Student, Jamie Clevenger</b>

**Duties:**

- To provide all students with a systemic policy for resolution of grievances which may arise within various administrative areas, departments, and/or offices within the college and policy of the college except those matters pertaining to student discipline and academic grievances.

(A grievance is defined as a formal expression from a student expressing a circumstance which he/she feels resulted in unjust or injurious treatment from a functioning unit of West Virginia University Institute of Technology. Such circumstances may include, but are not limited to, discrimination or a misapplication or misinterpretation of the statutes, policies, rules, regulations or written agreements that are part of the functioning procedure of the college.)

**WVU Senators**

Membership:

**Asad Davari, (17)**

**Paul Rakes, (18)**

**Gregory Lieving, (18)**

**Cortney Barko, (19)**

Duties:

- To serve on the West Virginia Senate, and to keep the Faculty Assembly informed of any actions, or contemplated actions of that body that impacts West Virginia University Institute of Technology.