Chairman: Paul Rakes
Secretary: Deb Beutler

Chairman Rakes called the meeting to order at 1:00 PM.

I.   The minutes for the September 3, 2015, Faculty Assembly meetings were approved.

II.   Announcements
    A. Melissa Sartore on behalf of the Research Committee:
        1. Houbing Song, Assistant Professor of Electrical and Computing Engineering published 1 paper in Personal and Ubiquitous Computing (Springer) (URL: http://link.springer.com/article/10.1007/ s00779-015-0872-x?no-access=true). The full citation is: Q. Du, H. Song, Q. Xu, P. Ren, L. Sun, "Interference-Controlled D2D Routing Aided by Knowledge Extraction at Cellular Infrastructure towards Ubiquitous CPS", Personal and Ubiquitous Computing (Springer), 19(7), pp. 1033-1043, Oct. 2015.
        2. Cortney Barko, Assistant Professor of English, and Melissa Sartore, Assistant Professor of History Published "How to Start and Run a Writing Center With No Budget, or How We Did the Impossible!" In the Writing Lab Newsletter Journal, September 2015: http://www.wlnjournal.org/blog/2015/09/how-to-start-and-run-a-writing-center-with-no-budget-or-how-we-did-the-impossible/
    B. Deb Beutler reminded the assembly that the WVU Tech Biology Club is still holding two donation drives for snacks and socks. They are also beginning a recycling program and will be holding their annual food drive in November. Contact her if you would like to offer extra credit in your class for student donations.
    C. Deb Beutler also announced that there would be a Majors Fair on Tuesday, October 7, 2015, from 12:00 to 2:00 p.m. in the Vining Library as part of WVUe 191 class. All departments are invited to attend.
    D. Rana Jisr announced that the annual Science and Engineering Fair will be held October 16, 2015, from 8:00 to 2:00. Judges are needed from 9:00 to 11:00 a.m.
    E. Laura Spiers announced that the Sports Studies club is sponsoring a shoe drive called Soles for Souls. Shoes can be new or old. There are drop boxes in the Baisi Center or Laura will pick them up. The club is also sponsoring a Faculty vs. Students Ultimate Frisbee game on Martin Field, October 15, 2015, at 3:00 p.m.
    F. Courtney Barko announced that she is the advisor for the student newspaper, The Collegian. She requested that the faculty write short items about their research and cooperate with the staff reporters if they are contacted for a professor profile article.

III.   Student Support Services Presentation – Scott Robertson
    A. Provided us with a pamphlet about SSS (attached)
    B. He introduced himself as the new director of the program. He is a graduate of Marshall University and was a TRIO student
    C. The TRIO programs are funded by the federal government and serve 215 students at WVU Tech
        1. Open to all majors
        2. To be eligible, a student must be U.S. resident and full-time student
        3. Two-thirds of the students must be first generation college students and receive Pell Grants
        4. One-third can be first generation, receive a Pell Grant OR have a disability
    D. The office is located on the third floor of Old Main and includes
        1. A computer lab for SSS students
        2. Academic, Career, and Financial Aid, and personal counseling
        3. Full-time tutors
    E. SSS is separate from the Student Success Center (SSC) which also offers tutoring and academic counseling
        1. SSS is limited to the 215 students while SSC is open to any student

        2.   The two groups work together to help students

        3.   SSS provides a more intense program to mentor and support their students than SSC

  F. Activities include

        1.   Mentoring - Upper classmen are hired to help mentor new students

        2.   Cultural Enrichment – Organizing activities such as attending Clay Center Events, baseball games and visiting restaurants with different cuisines

        3.   Grant aid to freshmen and sophomores to help reduce student loan debt

  G. Graduation rate for SSS students is 46% compared to 21% for the general student population and retention rates for SSS students is 90%

  H. There was a brief discussion about the specific differences between SSS and SSC.

IV.   Chair Report – Paul Rakes

  A. The faculty needs to look over the list of committee membership and send him any corrections

  B. President Long was meeting with the Higher Education Policy Commission (HEPC) today about the move to Beckley so she couldn't meet with us today but she asked him to pass along some information

        1.   Rumor Control – if you hear a rumor, don't spread it. Ask her if it is true before you perpetuate it.

        2.   Please RSVP if you plan to attend the Campus Meeting in Beckley on October 12 or 13, 2015.

  C. Please look over the Course Catalogue and identify classes that are listed but no longer offered so they can be deleted.

  D. The evaluation of Dean Brown still in progress

        1.   Provost Nigel Clark asked the Chair to select a pool of candidates from which he can select the faculty representatives

        2.   Paul selected 3 faculty members in BHSS to select the candidate pool and they did

        3.   The names in the pool were sent to Nigel and he will select 3 faculty members for the evaluation committee.

  E. The HEPC visited the campus recently to look at the campus and the teach-out plan for the move and they seemed to have a positive response.

V.   Committee Reports

  A. Library Committee – Deb Chun reported that the library at the WVU-Beckley campus is about ¼ the size of Vining Library so the book inventory will be reduced or eliminated

  B. Research Committee – Melissa Sartore reported that they will be sending out a survey to the faculty about research and requested that we fill it out and return it to the committee.

VI.   ACF and Senate Reports – Sandra Elmore

  A. Senate –

        1.   Currently WVU and WVU Tech courses with the same number and title can have different prerequisites

            a.   As we migrate to Degreeworks, that may not be possible

            b.   We may need to look at the prerequisites four our courses and try to bring them in line with the WVU courses

            c.   Contact the Deans for more information or concerns

        2.   The State of the University address will be delivered October 5, 2015, at 3:15 p.m.

  B. ACF

        1.   Faculty should have received an email with the minutes from ACF meeting that included information about the articulation agreement for transfer credits

            a.   If 70% of the objectives for a course are met, the course must be accepted by the institution the student is transferring into

            b.   If the course is not accepted, the student can file an appeal with the HEPC

VII.   New Business

  A. Sandra Elmore requested that each faculty member be sent a letter from the Provost explaining the pay increase the faculty member will receive and how the increase was calculated. Paul said he would suggest it

The meeting adjourned at 1:42 P.M.

Respectfully submitted,
Deborah K. Beutler, Ph.D.
Professor, Biology

Countless students have realized their goals with the help of the many services Student Support Services (SSS) provides. We will do all that we can to assist our students to achieve success at Tech and beyond.

Any student willing to put forth the effort and commitment to participate fully in SSS will gain concrete educational and career skills and the confidence necessary to reach their goals.

Student Success

When Casey Orndorff failed his first math test, he says he went into panic mode. "I thought I was going to fail out." Casey attended a Student Support Services workshop on test-taking skills, learned to keep his calm, keep track of time and go for partial credit. He scored over 100 percent on his next test.

Casey was an active participant in SSS and graduated in 2013 with a Math Degree and a 4.00 grade point average.

To apply for the SSS Program at WVU Tech, stop by our offices to pick up an application.

#TRIOWorks

Student Support Services is located on the 3rd floor of Old Main and is open daily from 8:00am to 4:30pm Monday through Friday.

Phone: (304) 442-3477

E-mail: Tech-SSS@mail.wvu.edu

Facebook: WVUTechSSS

Twitter: WVUTechSSS

Instagram: WVUTechSSS

Student Support Services

Helping students on the path toward graduation

Institute of Technology
West Virginia University

SSS at WVU Tech

With a proven track record of more than 40 years, Student Support Services (SSS) is committed to helping our WVU Tech students successfully advance through graduation.

SSS evaluates individual needs and desires and provides free one-on-one support services to 215 participants, helping to create successful and confident students and leaders.
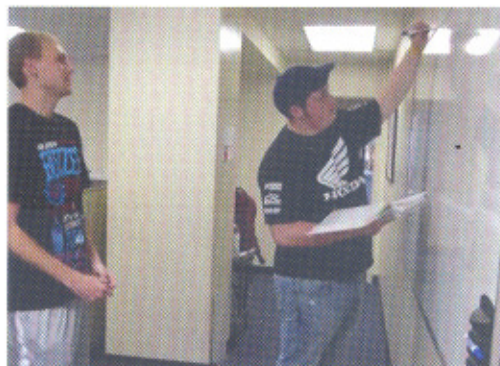
TRIO
STUDENT SUPPORT SERVICES

Student Support Services is a federally-funded TRIO program sponsored by the U.S. Department of Education. TRIO programs were created to encourage students to pursue their education regardless of socioeconomic background or other obstacles placed in their way. SSS provides services that assist participants to remain in college through graduation. SSS assists participants in developing their academic potential for success in postsecondary education

Participating in SSS Provides..

- Academic, Career, Financial Aid and Personal Counseling

- Computer Lab

- Cultural enrichment activities (trips, theatre, concerts, etc.)

- Financial Literacy education

- FREE Unlimited academic printing

- Graduate School Preparation

- Professional and Peer Tutoring

- Scholarship Opportunities

- Student Employment Opportunities

- Workshops covering a wide array of topics such as; job preparation, study skills, test anxiety, time and stress management.

Am I Eligible?

To be considered for the SSS Program at WVU Tech, you must be:

- U.S. Citizen or permanent resident

- Enrolled full-time at WVU Institute of Technology

You must also meet one or a combination of the following requirements:

- First Generation College Student (Neither parent/guardian completed a Bachelor's Degree)

- Meet Federal Income Guidelines

- Have a documented physical, psychological, sensory or learning disability (Referred to the SSS Program by the WVU Office of Accessibility Services.)

All services provided to program participants are *FREE*!