

Minutes, Faculty Assembly Meeting

208 Life Sciences Building

February 6, 2020

Chair: Deb Beutler

Secretary: Cynthia Hall

Chairman Beutler called the meeting to order at 1:03PM. A quorum was present.

- I. The minutes for December 7, 2019 meeting were approved.
- II. Announcements
  - a. Biology Club is conducting a popcorn sale.
  - b. Psychology Club will be selling chocolate hearts for Valentine's Day.
  - c. ADRC won best outdoor educational program.
- III. Administrative Report – Carolyn Long, President
  - a. President Long extends thanks. We have 71 more full-time students this semester than last year.
  - b. Applications, admissions, and transfers are up. We are the only school in the state that seems to be growing.
  - c. Campus Carry has been introduced again (carryover bill). The bill has failed for this year.
  - d. New exemption bill introduced this morning (exempts WVU and Marshall). Regarding the formula, all presidents agree to meet, create a formula, and draft a letter to present to the legislature. The letter will ask for a floor, specifically that our budget never gets below what it is now. Very important that the formula is not put in code.
  - e. Thank you for early alert. Please take advantage of it.
  - f. Concerns have been raised about the library due to lack of quiet spaces. Rob Moyer and others are attempting to create solutions.
  - g. If you met with the candidate for the Dean of Engineering and Sciences please reply to Provost Neff's email requesting feedback. Dean Brown is retiring in July.
  - h. President Long will be out of the office tomorrow & Monday. President Long will be going to Karen LaRose's High School (previous President of Tech) to assist with setting up scholarships at the high school.
- IV. Administrative Report – Joan Neff, Provost
  - a. Please utilize the Early Alert. Currently there are 97 listing for students who need help. We are working to identified students who have not paid (they have been dropped) but can be reinstated with a payment plan.
  - b. Regarding the Dean of Engineering and Sciences search, Provost Neff is gathering input from individuals that had interaction with the candidate. An email was sent requesting feedback, if you did not receive the email please contact Vanessa Williams.

- c. We are currently gathering a search committee in BHSS to put together a description for the Dean search for that college.
  
- V. Chair Report – Deb Beutler
  - a. Reminders – Early Alert.
  - b. Check your advisee list to confirm you are the correct advisor.
  - c. Tech has begun the new recycling program. Faculty need to empty their own trash and recycling. The exception is laboratories. If you run out of bags, contact Rob Moyer.
  
- VI. ACF Report – Asad Davari
  - a. Dr. Davari is at the legislature. The ACF report was emailed.
  
- VII. Committee Reports
  - a. WVU Senate Welfare – Paul Rakes
    - i. Rob Alsop did a presentation regarding the budget. There was an announcement that a new position has been created: Director of Translational Artificial Intelligence.
    - ii. Approving annexes on class.
    - iii. They will be discussing BOG rules about promotion based on service “Service Professor”
  
- VIII. Agenda
  - a. Promotion and Tenure document was last updated in 2012. Goal was to make it more up to date, making sure it follows WVU and BOG policies, as well as related to our campus.
  - b. Major changes:
    - i. Digital Measures information.
    - ii. Removed mentions of Clinical and Librarian Track faculty. Those members are being evaluated through WVU’s process.
    - iii. The evaluating Dean was not previously mentioned in the document.
    - iv. BHSS may reorganize their cluster committees. The document has been changed so that the Chair’s Council of the college can make reorganization changes to the clusters.
    - v. External evaluation change. WVU requires external evaluations when teaching is a significant level of focus. This was left “open” and not required. Language was added to specify how the external evaluation will occur.
    - vi. Clarification about ‘important, reasonable, etc.’ contributions.
    - vii. New version next month to address any needed modifications.
  - c. Table for changes. Next meeting, first reading of the document. Anticipating a vote in April. Or sooner.
  - d. There is a vacancy to fill on Legislative Committee. Nominations: Mark Jones. Motion to close nomination passes. Mark Jones will sit on the Legislative Committee.
  
- IX. New Business

- a. Change to the by-laws about new business. A motion to delete a portion of the sentence passes.
- b. Student Conduct Board: (4) from each college and (4) at large.
- c. Next month we will vote on this.

The meeting adjourned at 1:51 PM

Respectfully submitted,

Cynthia R. Hall, Ph.D.

Associate Professor, Psychology