

Minutes, Faculty Assembly Meeting

208 Life Sciences Building

September 5, 2019

Chair: Deb Beutler

Secretary: Cynthia Hall

Chairman Beutler called the meeting to order at 1:02PM. A quorum was present.

- I. The minutes for May 2, 2019 meeting were approved.
- II. Announcements
 - a. Contact information for Chairman Beutler: Deborah.beutler@mail.wvu.edu
 - b. Dr. Yogendra Panta, Faculty Associate Leader, recognizes the following faculty as a portion of the Teaching Learning Commons (TLC) program. These faculty members completed a series of modules aimed at advancement in teaching. Deadline to sign up is September 10th and can be done online. There will also be a teaching seminar on our campus as a TLC affiliate. The date will be announced in the near future. The TLC, a faculty development center, is located in 322 LRC. Tracy Beckley, Assistant Dean of TLC in Morgantown, was introduced and invited members of our faculty to reach out for assistance with teaching needs. Provost Neff presented the pins to the faculty members who completed the program. The following faculty members were recognized:
 - i. Angela McCaskill
 - ii. Kenan Hatipoglu
 - iii. Sanish Rai
 - iv. Yogendra Panta
 - c. Dr. Neary noted the following Faculty Achievements (including items from last semester) on behalf of the Research Committee
 - i. Research by Drs Kyung Moon Kim and Angela McCaskill, "The Roles of Opportunities between Founding Team Knowledge and IPO Firm's Performance" has been accepted for presentation at the 2019 Dr. Meeting of the Southern Management Association, which will be held at the Hilton Norfolk The Main in Norfolk, VA on October 8-12, 2019.
 - ii. Joshua Price published a 3-chapter course pack with Top Hat called *Intermediate Microeconomics*.
 - iii. Dr. Deborah Chun is coauthor of "On a Generalization of Spikes" published in SIAM Journal of Discrete Mathematics.
 - iv. Dr. Chun and Dr. Tyler Moss are coauthors on "The e-Exchange basis graph and matroid connectedness" published in Discrete Mathematics.

- v. Dr. Chun presented the second result in the talk “The e-Exchange Basis Graphs of a Matroid” at the American Mathematics Society Spring Southeast Sectional Meeting.

III. Administrative Report – Carolyn Long, President

- a. Congratulations to those who were recognized for their completion of the TLC program and Faculty Achievements.
- b. If you have ideas about Commencement please send your suggestions to the Commencement Committee. It is recommended to contact them well in advance of commencement so that changes can be reviewed.
- c. Enrollment is similar to last year; however, numbers will not be available until October.
- d. Retention was not as good as before between 1st and 2nd year but was better between 2nd and 3rd year.
- e. Issues that have been reported to facilities will be addressed. If you have requests regarding classrooms, please contact Deb Beutler.

IV. Administrative Report – Joan Neff, Provost

- a. Headcount includes all part-time and early enrollment.
- b. Several students have been dropped for non-payment. There are 23 that are yet to be reinstated. Those students will need to pay their account down to \$1000 prior to close of business tomorrow.
- c. We will be launching a search for Dean of LCNCOES. Confidentiality will be essential and those on the search committee will need to sign an agreement of confidentiality. Once candidates are invited to campus, the names of the candidates will be announced.
- d. The new D/F repeat policy is retroactive. Current juniors or seniors may see an increase in repeated courses.
- e. Previous catalogs are available on the registrar’s website.
- f. We will be developing and offering advising workshops this semester.
- g. Transfer students and GEFs: All courses are evaluated and compared to WVU-Tech’s course descriptions. We will be working to develop articulation agreements with local community colleges.
- h. Garth Thomas has returned to serve as an adjunct instructor and assist in the Registrar’s Office.

V. Chair Report – Deb Beutler

- a. The faculty handbook is under development. The goal is to develop a website for the faculty handbook to provide information for faculty about forms, policies, DegreeWorks, and other frequently asked questions. Contact Dr. Brian Leary to offer suggestions or volunteer to assist with the development of the handbook.
- b. We need to hold elections to fill several committees. Chairman Beutler will contact someone on each faculty committee to have the committees elect a chair. Committees are expected to take minutes and submit a committee report to the faculty assembly (prior to the monthly faculty assembly meetings).

- c. Full-time faculty are the only members of faculty assembly. They are the only ones who can vote.
 - d. A 12-person board is needed for Student Code of Conduct for hearings. More information coming soon.
 - e. If you have a problem with classrooms, please contact Dr. Beutler. Identify the classroom and the specific problem. Dr. Beutler will meet with Rob Moyer to attempt to resolve issues.
- VI. ACF Report – Asad Davari – full report is attached
- a. Asad Davari presented the ACF 2019-2020 Higher Education Faculty Issues:
 - i. Increase funding for higher education to prepare our students for the dynamic needs of West Virginia
 - ii. Fully fund PEIA and explore alternatives to meet the needs of state employees for affordable and accessible healthcare.
 - iii. Include faculty representation in higher education planning and decision making.
 - iv. Ensure transparent, fair, and equitable employment processes for higher education faculty and staff.
 - v. Preserve the autonomy of Boards of Governors to regulate the safety and security of their campuses.
 - b. A motion to endorse the 2019 ACF faculty issues was made and seconded. The resolution passes.
- VII. Agenda
- a. Election for committees that have vacancies.
 - i. Faculty Council nominees: JT Hird.
 - ii. Academic Affairs nominees: Khan.
 - iii. Student Code of Conduct Advisory Committee: Charles Seaman, William Church, Chris McClain, Pat Kihn.
- VIII. New Business
- a. No new business.

The meeting adjourned at 1:51 PM

Respectfully submitted,

Cynthia R. Hall, Ph.D.

Associate Professor, Psychology