

Minutes, Faculty Assembly Meeting

208 Life Sciences Building

October 3, 2019

Chair: Deb Beutler

Secretary: Cynthia Hall

Chairman Beutler called the meeting to order at 1:00PM. A quorum was present.

- I. The minutes for September 5, 2019 meeting were approved.

- II. Announcements
 - a. Vaccinations for influenza, Hepatitis A, and HPV are available in Life Sciences today.
 - b. There is symposium on the 8th.
 - c. Tonight is the Rice Lecture.
 - d. October 22 a group in the Learning Commons will be discussing the book Educated.

- III. Administrative Report – Carolyn Long, President
 - a. Thank you to everyone for attending and participating at Homecoming. Many alumni attended and visited campus and responded positively to the new campus.
 - b. Budgets are a major issue; be conscientious. A 4.6% budget cut is what is expected if the deficit continues to grow.
 - c. President Long attended the HEPC meeting; not many things apply to us. When we do the 2020 census we will need everyone's assistance in signing up our students; they must sign up where they are living. We are one of the few colleges/universities in the state that have not done away with Classified Staff.
 - d. There was a Deans meeting yesterday. If you are dealing in a contract or any sort of agreement with someone not in this country, you need to notify Morgantown so that you can go through all the appropriate steps.
 - e. There will be a push for us to examine our degree programs and evaluate which degrees are needed.
 - f. New meeting next week about the new dormitory. We cannot grow programs or enrollment until we have room to house the students. We need to improve our recruitment and retention.
 - g. President Long will be off campus at the beginning of next week.
 - h. Our soccer team remains undefeated.

- IV. Administrative Report – Joan Neff, Provost
 - a. Retention: 1st time 1st year students who came back as 2nd year students from last year – numbers are as follows. WVU 79.3%, PTS 43.3%, WVU-Tech 58%. We would like to see this improve. There is an enrollment and retention working group that is talking and

working to develop principles to improve our numbers. To do so, the group is addressing the following:

- i. Determine what we do well and make some changes where we can improve.
 - ii. Engage in data-driven decision-making.
 - iii. Employ evidence-based practices for reasonable or limited costs.
 - iv. Try to make some earlier identifications of at-risk students. May want to do more for early alert.
 - v. Combine academic reports with care reports. Work together with student life to identify.
 - vi. Provide Faculty/Staff with retention related issues and how we might intervene.
- b. There has been reorganization of Academic Affairs in WVU. New people in the provost's office in WVU.
 - c. Archived catalogs are available on the website, including those for WVU. WVU-Tech catalogs are available on the registrar's website going back to 2011 – 2012. Paper catalogs are available in the Dean's office and Registrar's office dating back further.
 - d. Academic Dishonesty/Integrity policy has changed. Provost Neff will email those web links to faculty.
 - e. Faculty Merit Foundation of WV. Foundation that provides an award to a faculty member in WV that is outstanding. Department Chairs will be notified to nominate faculty.
- V. Chair Report – Deb Beutler
- a. The Faculty Handbook is under development and Dr. Brian Dickman still needs committee members. We need faculty from BHSS and Nursing. This will count as service on your comprehensive resume. Contact Dr. Dickman or Dr. Beutler.
 - b. Academic Affairs has been tasked with examining the D/F repeat rule and other policies from WVU to determine how they might be implemented here.
 - c. Faculty Status Committee has been tasked with examining the P&T WVU document. Also going to be examining the Family Leave Act to determine how it can be implemented on our campus.
 - d. Examining how Academic Dishonesty policy will affect our Academic Appeals committee.
 - e. Changes that need to be examined to the Faculty Constitution:
 - i. We no longer have Faculty Equivalent Academic Professional; we either need to change the wording of the constitution or figure out how to get them in there. It was changed to that to include the Nursing department. The current coaches do not teach classes nor want to be voting members of Faculty Assembly.
 - ii. Secretary-Treasurer. We don't have funds. So Treasurer portion of the position should perhaps be eliminated.
 - iii. Creation of the twelve-person board for the Student Discipline/Conduct Board. Individuals will serve a two-year term. This would eliminate the Student Code of Conduct Advisory Committee. Take a look at the constitution as it is now. Dr. Beutler will send it out for more comments.

- iv. Academic Appeals portion. Needs to decide about the academic dishonesty problems.

- VI. ACF Report – Asad Davari – full report is attached
 - a. A budget cut of approximately 4% is expected at mid-year.
 - b. PEIA is not going to change anything in 2020-2021.
 - c. In WV, 55% go to college; 7% below the national average.
 - d. HEPC’s Underwood-Smith Teaching Scholars Program and Teacher Education Loan Repayment Program: The purpose is to improve the quality of education in WV public schools by encouraging individuals who have demonstrated outstanding academic abilities to pursue teaching careers. The award is \$10,000.
 - e. Marshall is now R2 Carnegie research institution. WVSU is now offering BS in Math.

- VII. Committee Reports
 - a. WVU Faculty Senate – Davari met on September 9. Gee provided a brief report. WVU has launched a new initiative on Wellness and Safety.
 - b. WVU Faculty Senate – Greg Lieving attended.
 - i. President Maryanne Reed presented. Proposing to overhaul the GEFs, making them shorter. Proposed changes include capstone requirements and all students must declare a minor.
 - ii. Created a new Associate Provost for Faculty Development and Culture position
 - iii. A compliance officer has been hired at WVU to enforce the tobacco policy.
 - iv. Teaching and Assessment Committee – looking at standardizing syllabi. Looking for ways to toss out inappropriate student comments on evals.
 - v. Academic Integrity Policy and Office in Morgantown has a new position, Director of Academic Integrity. The position is held by Azalea Hulbert. The office determines sanctions and seriousness of cheating for repeat offenders. New policy states that faculty cannot make the call for the incident to go on transcripts or kick a student out of a program.
 - c. WVU Senate Welfare Davari
 - i. Smoking policy was discussed.
 - ii. WVU is revisiting the option for a 12-month salary vs 9-month. Recommend we offer it as an option.

- VIII. Agenda
 - a. Scott Robertson will come next month.

- IX. New Business
 - a. No new business.

The meeting adjourned at 1:50 PM

Respectfully submitted,

Cynthia R. Hall, Ph.D.

Associate Professor, Psychology