

Minutes, Special Faculty Assembly Meeting  
Engineering Auditorium  
August 16, 2013

Chairman: Asad Davari  
Secretary: Barbara Douglas

Chairman Davari called the meeting to order at 10:00 am

- I. The minutes of the May 2, 2013 Faculty Assembly meeting were approved.
- II. Announcements/Achievements
  - Faculty are encouraged to use this time on the agenda to share achievements, papers or posters as well as announcements.
  - There were no announcements or achievements made.
- III. Administrative Report – Carolyn Long
  - Ms. Long extended a “Welcome Back” to the faculty as well as a “Thank You” for a good job last year and this past summer.
  - Athletics
    - A total of 120 wins last academic year
    - 50 % of athletes had >3.0 both fall and spring
    - There is \$142,842 savings in the Athletic’s account
  - Human Resources
    - Tech will follow the same Tobacco Free policy as Morgantown with the exception that the policy will be in place at Tech in January 2014.
    - There will be training for faculty/staff in the near future to include Title IX, Social Justice
    - Use extreme caution with communication
    - Be sure to sign and return Appointment Letters
  - Communication
    - Be sure to give Adrienne and staff plenty of notice if you will be requesting pictures or publicity at an event
    - Use the online calendar to schedule and announce your activities
  - Meetings
    - Ms. Long plans to have monthly meetings to keep faculty and staff informed
    - She will also plan meetings with Chairs and tenure track faculty
  - Enrollment
    - Census will be accurate after first week in October
    - The numbers will change
      - Registered as of Monday, August 12, 2013
      - COESS – 457 students vs 413 last year
      - BHSS – 616 vs 481 last year
    - The goal was for 300 new, 1<sup>st</sup> time students, actual at this time is 305
    - The goal was for 100 transfer students, actual at this time is 105
    - Residence Halls at 95% capacity
    - Student Convocation was a success! Over 600 people were in attendance and served at the Bear’s Den in less than 35 minutes!
  - The Campus
    - Construction of the basketball facility will be starting soon
    - The parking lots are scheduled to be paved in the Spring 2014
    - Elevators will be evaluated and repaired in the near future
    - WVU Tech will be hosting the Soccer Championship in Charleston on October 31, 2013

- A new Mental Health Professional will be hired soon
- Revitalization
  - Ms. Long met with Sen. Laird and Del. Perry
  - WVU Tech was one of a few of in-state schools with an increase in enrollment
  - Gov. Tomblin plans to cut the budget again.
  - Representatives from Morgantown will be on campus next week to tour the campus; review the deferred maintenance issues and review/revise a 5 year facility plan

IV. Revised Faculty Assembly Constitution

- Ballots for the Revised Faculty Assembly Constitution were distributed and collected
- Approval of this constitution requires a 2/3 majority vote

V. Presentation – Faculty Assembly Introduction: Dr. Paul Steranka

- Dr. Steranka provided an overview of the Faculty Assembly
  - WVU University Assembly usually meets once a year
  - WVU Faculty Senate usually meets once a month
    - WVU Tech has 4 senators out of 123 represented in Morgantown
  - WVU Tech Faculty Assembly is the Legislative body at WVU Tech
- Recommendations
  - Get involved!
  - Attend the meetings – First Thursday of every month while school is in session
  - Seek membership on the various Faculty Assembly Committees

V. Senate Report – Sandra Elmore

- The Faculty Senate Executive Committee will meet on August 26, 2013 and the Faculty Senate will meet September 9, 2013
- Fall undergraduate students had a 2% decrease (24,590)
- The Academic Profile for first time Freshmen is 3.426 GPA; 23.44 ACT and 1047.6 SAT
- There is an anticipated 10% permanent budget reduction for the 2014-2015 Academic Year
- There is an 8.9% (13.3 million) budget cut reduction for the 2013-2014 Academic Year

VI. ACF Report – Sandra Elmore

- Ms. Elmore attended the ACF Retreat July 28-30, 2013 at Blackwater Falls; a thorough report of this meeting was sent in an email dated July 31, 2013
- The role of the ACF is to represent faculty. Every college has a representative.
- PEIA - Rates charged for PEIA are higher for higher education faculty (in all colleges and universities) than other PEIA participants. ACF would like to have this revisited.
- SB 330 – Passed 2 ½ years ago by the legislature. Almost everyone thought it only affected classified staff to review their pay scales to see if they should be getting paid more. But now we are learning it affects classified staff, non-classified staff and faculty. The only position exempt is the President of institutions. This is an extremely involved bill and massive consequences for salaries on all levels.

VII. Chair Report – Asad Davari

- Welcome to all new and returning faculty
- Encourage to get involved!

VIII. Agenda

- A. Strategic Planning – Lisa Ferrara (Coordinator)
  - Strategic Planning is here to stay
  - WVU Tech is using an umbrella plan from WVU Morgantown
  - The Steering Committee was established at the end of the last academic year
    - Review of Mission and Vision Statement
    - Place emphasis on Teaching
  - A review of 5 Goals, 3 Realizations and Aspirations
- B. New Business – There was no new business
- C. Adjournment – There being no new business or further business, the meeting adjourned at 11:30 AM

Respectfully submitted,  
Barbara Douglas