

Minutes, Faculty Assembly Meeting
1200 Orndorff Hall
March 3, 2016

Chairman: Paul Rakes
Secretary: Deb Beutler

Chairman Rakes called the meeting to order at 1:01 PM.

- I. The minutes for the February 4, 2016 meeting were approved with some minor corrections.
- II. Announcements
 - A. Melissa Sartore on behalf of the Research Committee:
 1. Richard Squire, Professor of Chemistry, presented at the Sanibel Symposium sponsored by the University of Florida in February 2016. His presentation was entitled: "Proof that the Photosynthetic Synthetic Complexes B850 and B875 are Coherent."
 2. Yadi Eslami, Assistant Professor of Computer Engineering, and Asad Davari, Professor of Electrical Engineering, in collaboration with Dr. Kourosh Sedghi from California State University (CSUN), had their research paper accepted in the IEEE Energy Conference 2016 (IEEE ENERGYCON 2016). The paper title is "A Real Time HIL Testbed for Distributed Energy Generation Penetration Analysis." The conference will be held in Belgium in April 2016 and either Dr. Eslami or Dr. Sedghi will present the paper.
 - B. Rachel Bragg, Assistant Professor of English, announced a symposium presenting writing from students across the curriculum on April 29, 2016, 10:00-12:00 and 1:00 to 3:00 in the Vining Library Mezzanine Classroom. Deadline for submission is April 1, 2016.
 - C. Deb Beutler announced several the biology club activities:
 1. Sandwich Sale March 8
 2. A books swap is in the lobby of Orndorff Hall.
 3. They are collecting puzzles and board games for donation to a senior center.
 4. They are sponsoring a food drive and bedding drive for pets and humans through the month of April. Contact her if you would like to offer extra credit to students or if you have donations.
 - D. Paul Rakes announced that Career Services will be holding a JobFest on March 15, 2016, in the Tech Center Ballroom.
- III. Administration Report – Nigel Clark
 - A. Caroline Long is at the legislature in Charleston because the Senate Education Committee is scheduled to look at the bill allowing WVU Tech's headquarters to move out of Montgomery.
 - B. He thanked the faculty for using the Early Alert system. They received 315 alerts.
 - C. Midterm grades are due tomorrow (March 4) at noon.
 - D. Fall 2016 registration is rapidly approaching
 1. Pattern sheets are available on the registrar's website.
 2. The list of GEF's is also on the website.
 3. The catalogue for 2016-2017 needed major changes because of the move from GEC to GEF and the fact there will be two campuses.
 4. Currently, online courses offered in Montgomery were listed with the WVU Morgantown online courses. Eventually, there may need to be a separate drop down option for Montgomery online classes.
 5. For the Beckley campus, most of the class offerings and times are set for Fall 2016 but the rooms have not been assigned.
 - E. Spring 2017 is coming up soon.
 1. Need to offer the same classes as Fall 2016 for those students who fail them the first time
 2. We will also need to offer the second semester courses.
 - F. Faculty also need to be thinking about new course and program offerings for Beckley.
 1. The faculty will design the programs and courses and approve all curriculum decisions
 2. Faculty need to be proactive about developing these new programs
 - G. He has been working the Academic Affairs Committee to help us align with WVU's programs

1. Much of the work of harmonizing programs between WVU and Tech is done.
2. They are still working on rules about probation and suspension rules.
3. Developmental classes – currently an F in a developmental course counts towards the GPA calculation
 - a. It needs to be changed because a passing grade in the developmental course does not count in the GPA
 - b. If the change is made, how do we apply it to current students?
 - c. WVU does not teach developmental courses so they do not have any guidance on this.
 - d. Potomac State does include developmental courses in GPA calculation
- H. Faculty that will be teaching on both the Beckley and Montgomery Campuses next year will have offices with a computer on both campuses.
 1. The computers will either be brand new machines with one screen or 2-4 year old machines with 2 screens.
 2. Files need to be stored on the J: drive to be accessible from both campuses.
 3. Administrative support will be available on both campuses.
- I. HEPC compact is still effect and needs to be updated in November of every year.
- J. If the faculty has any ideas about marketing and recruiting in Beckley, please send them to Nigel.

IV. Chair Report – Paul Rakes

- A. The bill about WVU Tech’s headquarters is first on the agenda for the Senate Education Committee.
- B. He thanked the faculty for their attendance and support at the public hearing held by the House Education Committee.
- C. He thanked the committees that continue to send him minutes of their meetings.
- D. Golden Bear Scholar award – faculty need to apply. It provides money for travel and research.
- E. The Faculty Assembly Council has decided to form an ad hoc committee to develop new academic programs.
- F. He will be asking the nominating committee to fill a slate of nominees for Faculty Assembly Committee seats

V. ACF and Senate Reports – Sandra Elmore

- A. ACF - She presented updates on several bills working their way through the WV Legislature
 1. House Bills
 - a. HB 2446 allowing firearms on campus moves to the House Education Committee
 - b. HB 4012, the WV Religious Freedom Restoration Act was rejected by the Senate
 - c. HB 4182 that would charge students additional tuition for over 16 hours during a semester in in the House Education Committee
 - d. HB 4304 that would change PEIA health insurance premiums from 80/20 to 75/25 was sent to House Banking and Insurance Committee
 - e. HB 4310 allowing Tech to move to Beckley passed the House and has been sent to the Senate
 - f. HB 4611 that would abolish the HEPC has been sent to the House Education Committee
 2. Senate Bills
 - a. SB 90 grants collective bargaining to state employees was sent to the Senate Labor Committee
 - b. SB 115 pay increase for state employees of \$5,000 over 3 years passed the Senate Finance then went to Senate Governance Organization
 - c. SB 134 that would study the impact of closing a 2- or 4- year college on the community has been sent to Senate Governance Organization
 - d. SB 129 that increases the tobacco tax to help fund PEIA was sent to Senate Health and Human Resources Committee.
 - e. SB 353 changing health insurance premiums for PEIA from 80/20 to 75/25 was sent to Senate Finance.
 - f. SB 369 eliminating certain HEPC reports to the legislature has been completed
 - g. SB 386 allowing WVU Tech to move to Beckley is in the Senate Education Committee then it will be sent to the Judiciary committee.
- B. WVU Senate
 1. WVU Faculty Senate meets Monday, March 7, 2016.
 - a. It will be a long session

- b. Dealing with different prerequisites for the same course taught at WVU and WVU Tech
- c. Currently, WVU Tech is not bound to use the same prerequisites

VI. Committee Reports

A. Commencement Committee – Greg Lieving

1. Working on a proposal that faculty who are awarded the Golden Bear Scholar Award be recognized at Commencement along with the students who work with them.

B. Faculty Status – Bernie Bettig

1. Currently working on the new Promotion and Tenure documents that were adopted at WVU
2. They are looking at how the document affects WVU Tech
3. There has been some discussion about whether WVU Tech should have a separate document or just a supplement to the main WVU document.

VII. Agenda

A. Beckley Transition

1. Fall 2016 the Beckley campus will have administrative support, a Cashier's Office, and IT
2. Classroom technology at minimum will have projectors with computer hook-ups and screens
3. They looked at dual campus presentation of the same course at the same time but it was not workable.
4. The library is also in development
 - a. Most of the resources will be online for now
 - b. There will have to be decisions made about the special collections and archives in the current library.
 - c. Many of the books may be donated to other schools
 - d. If a journal is available online, it will not be kept; but if it is not available, it will be kept.
 - e. The library in Beckley will be modernized

B. Provost Clark discussed the teach-out plans for students who do not want to go to Beckley

1. Advisors need to take a look at whether the student can graduate even without moving to Beckley.
 - a. Online courses, summer courses, substitutions
 - b. May need to be flexible without sacrificing academic rigor.
2. The teach-out letters indicated to students that they might be able to graduate before the transition if they need no more than 45 credits and they should check with their advisors.
3. It is up to the department to decide what classes they need to offer and when to get students finished before the transition
 - a. It may involve extra sections or larger classes
 - b. It may involve offering classes in the summer
 - c. Only the departments know what their students need to graduate.
4. Andrew Wheeler brought up the point that students might be able to finish their senior year online using the GEF's and some creative scheduling.

C. Provost Clark emphasized that advisors need to document when a student wants to use the 2016-2017 catalogue and the GEF's rather than the old GEC catalogue. He suggested the student and advisor should sign and date the 2016-2017 pattern sheet as documentation

VIII. New Business

A. Lieving moved that the Faculty Assembly support the motion put forth by the Commencement Committee to recognize the Golden Bear Scholar faculty at commencement

1. The motion was seconded and open for discussion
 - a. Sartore suggested the faculty should be recognized at Faculty Assembly, not commencement because commencement is about the students.
 - b. Lieving reported that the Administration felt the faculty should be recognized more publically and commencement was where it should happen
 - c. When asked who would be recognized, Lieving suggested it would be the faculty member who won the award and the graduating seniors that work with him/her.
 - d. Beutler asked about non-graduating students and Lieving said they would not be recognized.
2. The motion was tabled to the next meeting

The meeting adjourned at 1:51 P.M.

Respectfully submitted,
Deborah K. Beutler, Ph.D.
Professor, Biology