

Minutes, Faculty Assembly Meeting

208 Life Sciences Building

November 7, 2019

Chair: Deb Beutler

Secretary (temporary): Lisa Ferrara

Chair Beutler called the meeting to order at 1:03 PM. A quorum was present.

- I. The minutes for October 3, 2019 meeting were approved.
- II. Announcements
 - A. Research Committee report by John Neary:
 1. Caroline McKelvie gave a presentation titled "The Use of Video Assistance Referee at the 2019 FIFA Women's World Cup" at the West Virginia Association for Health, Physical Education, Recreation, and Dance Conference in Charleston, WV on October 17, 2019
 2. Marjorie Smith gave a presentation titled "Interactive Gaming Tools Encourage Student Engagement and Commitment in the Classroom" at the International Association of Applied Business Research Conference in Las Vegas, October 27-28, 2019.
 3. Angela McCaskill, gave a presentation titled "Relational Competence and its role in being an effective teacher" at the ACBSP Region 2 conference.
 4. William Clough had an article published in the Popular Culture Studies Journal titled "Scholarly Parody: Danielewski's *House of Leaves*"
 - B. The Biology Club Food and Animal Shelter Supplies Drive: Table for donations set up in Life Sciences first floor starting next week. Human food and supplies are donated to One Voice and animal supplies to the Raleigh County Humane Society in Beckley. Faculty may want to give extra credit points. For more information see Matt Williams.
 - C. Convocation event: Dan Bailey on Musical Styles. Also note: there is convocation funding available for enrichment, entertainment, and culture on campus. Faculty are encouraged to submit a proposal.
- III. Administrative Reports
 - A. No President's report this week. Carolyn Long is in Morgantown today.
 - B. Joan Neff, Provost
 1. The Dean's search for the College of Engineering and Science is ongoing. Description has been posted and ad has gone out. Position open until filled, so review of applicants will begin shortly. Plan is to bring candidates for campus visit in early spring semester.
 2. TLC affiliate symposium was successful and Dr Neff commended the organizers effort. If you have any ideas for future events: please provide comments to Yogen Panta (chief organizer) or Joan Neff.
 3. Recent visit by President Gee was a good opportunity to interact with faculty and staff.
 4. We have permission to start planning for a new 2 year program in Culinary Arts. The program will be located on our campus (commercial kitchen in the Neville Street building will be used), but the degree will be awarded through Potomac State. Curriculum is being worked on.

5. CB Wilson and Chris Staples recently visited campus to talk about faculty reviews and the promotion and tenure process.
6. Academic Affairs Committee recently met to discuss retention issues. We are compiling ideas discussed.
7. First Generation Celebration is going on this week sponsored by Scott Robinson, TRIO Director.
8. Dr. Neff was asked question about state tax collection shortfall and how it will affect our budget. Answer: we don't know yet. President Long will hold campus meeting on November 21 or 22. Since Board of Governors is also discussing this issue, she may have more information on budget during that meeting.

IV. Chair Report – Deb Beutler

- A. Men's Soccer has qualified for the NAIA national tournament. First Round is in Beckley. Women's Soccer team is in the Conference playoffs. Please support sporting events. Participate in outreach events on and off campus. Wear Tech gear in the community. All of these activities contribute to a positive and welcoming campus environment.
- B. Faculty Handbook update: Brian Dickman is leading the effort with representation from BHSS, nursing, and Engineering.
- C. Committees, please submit minutes of your meetings to Faculty Assembly Chair.
- D. Constitution changes will be coming next semester.
- E. Please send FA Chair any suggestions for campus improvement.
- F. Please let students know: late registration fee is \$50 if student registers after November 30. Because of Thanksgiving Break the deadline is effectively Friday the 22. The timing was Morgantown's decision.

V. ACF Report – Asad Davari

- A. A budget cut is likely to come
- B. Final version of the following Procedural Rules has been filed with the Secretary of State by HEPC and become effective December 1, 2019:
 1. Series 14, Procedural Rule, Holidays
 2. Series 40, Procedural Rule, Equal Opportunity and Affirmative Action
 3. Series 54, Procedural Rules, Campus Safety Procedures
 4. Series 61, Procedural Rule, Choose West Virginia Practice Program
- C. WVSU is approved for B.S. in Nursing, also pursuing Engineering programs as they already have Chemical Engineering and Industrial Engineering agreement with Morgantown.
- D. Next ACF meeting is December 13.

VI. Committee Reports

- A. WVU Faculty Welfare – Asad Davari. Committee met on November 1, 2019, 1-3 pm
 1. 12 months vs. 9 months salary payment not going anywhere. It seems they must implement for everyone or no one.
 2. For administrative Evaluations, there should be not only yearly performance evaluation; based on the policy there must be 5-year evaluations. On this Campus this policy has been overlooked. According to the policy "the major review completed in an administrator's fifth year of service will be conducted"
 3. Faculty survey conducted in October 2016, 2017, 2018 "of 214, 101 (47% completed the survey". For this campus most of the results less than 65 (red). Administrations were supposed to have a plan to correct these.

- B. WVU Faculty Senate – Greg Lieving (October 14 meeting)
 - 1. State of the University address by President Gee focused on land-grant status and overall mission at cultural level.
 - 2. Provost Reed: Priorities are relationships, relevance, revenues/resources, reputation. Revising P & T process to equalize; diversity criteria for P & T and more flexibility in criteria.
 - 3. Senate meeting: curriculum committee recommendations approved and GEFCO report filed as well as that of the committee on committees.
 - 4. The December meeting will be devoted to national trends in recruitment, retention, related data.

VII. Agenda

- A. Scott Robertson presented information on TRIO and Student Support Services (SSS). He is also director of Upward Bound and Student Diversity.
 - 1. 215 students involved in TRIO program. It has existed on campus since 1971 and is funded by a federal grant. We are currently in the 5th and final year of this grant cycle. New one is being submitted to support program in the future.
 - 2. Students must apply to this program. Eligibility: First Generation, Pell Grant recipient or registered in Accessibility.
 - 3. Services provided for students include: advising (Academic, career, financial aid, grad and professional school), Computer lab, Leadership Development (opportunities to attend TRIO student leadership conference), Scholarships, peer tutors and office assistants, Summer Bridge Program (first occurred in 2019), Tutoring (Tech retiree Phil Redden tutors for Math), Cultural Enrichment trips such as theater, Mountain Heritage Museum trip, Spring break in DC where they attended opera, play and other events), sessions on time management, financial literacy, study abroad, study skills, etc.
 - 4. 93% of students persisted from 2017-2018 to 2018-2019; 92% in good academic standing in 2017-2018, 41% graduated within 6 years for the 2011-2012 cohort.
 - 5. Would like faculty who were First Generation to get in touch for the future; maybe feature them on social media. Also looking for ideas for presentations.
 - 6. Contact information 929-1293, sdrobertson@mail.wvu.edu, Office in Benedum. Still have openings in the TRIO program for students.

VIII. New Business

- A. No new business.

The meeting adjourned at 1:50 PM

Respectfully submitted,
Lisa Ferrara, Ph.D.
Professor, Biology