

Minutes, Faculty Assembly Meeting

200 Life Sciences

December 1, 2022

Chair: Cortney Barko

Secretary: Rachel L. Bragg

Chairwoman Barko called the meeting to order at 1:01 p.m. A quorum was present.

- I. The minutes of November 3, 2022 were approved
- II. Faculty Announcements and Achievements
 - a. The Brown Bag Lecture series now has a website listing past lectures and will also post upcoming lectures; the page will also include a Google form to submit future presentations
 - b. The next presentation will be on February 14th by Patrick Brown on Russian history; the March 21st and April 11th dates are also available
- III. Administrative Report – Carolyn Long, President
 - a. Gina Brown is retiring, with her last day on campus being December 2nd; she will be on campus December 9th for the retirement reception
 - b. Campus Meeting will be held on December 9th before the reception
 - c. Though there are budget shortfalls, there will be no major changes for WVU Tech with the exception of travel, which is restricted to travel that is mission critical; hires will be scrutinized closely, which has been standard practice at Tech
 - d. WVU is anticipating a \$14 million deficit due to low enrollments, though Tech is only down 1% as compared to this time last year
 - e. We do need to look at enrollment from 1st semester to 2nd semester, as it is down slightly as compared to last year; please encourage students to register
 - f. Faculty are invited to attend the late night breakfast held during finals week
 - g. New president will be announced by Monday or Tuesday and will start January 3rd
 - h. Faculty are welcome to participate in the food and toy drive for the Wyoming County food bank
- IV. Chair Report – Cortney Barko
 - a. A special thank you was extended to President Long for her service to WVU Tech and her support for the university's students, faculty, and staff
 - b. The vote on the new promotion and tenure document has been moved to the January Faculty Senate meeting to allow faculty time to provide feedback to senators; please review the document and send feedback to Tech senators Asad Davari, Brian Dickman, Andi Kent, and Kenan Hatipoglu
 - c. The Faculty Status Committee has revised the WVU Tech promotion and tenure document at the request of Chris Staples; the revisions include changing academic dean or dean to

Campus President or designee due to all the presidential candidates having an academic background

- d. Faculty Status agreed to those changes and all revisions have now been made
- e. The events at Bluefield State College were briefly reviewed; news articles will be emailed to faculty
- f. Final grades are due on December 19th by noon
- g. Digital Measures files are due by December 31st at 11:59 p.m. EST
- h. The campus meeting and retirement reception for Carolyn Long and Gina Brown will be on December 9th, with the campus meeting beginning at 1:00 p.m.
- i. A WVU Tech rocking chair was discussed as a retirement gift from the faculty for President Long; the deans can potentially help with funding; please indicate interest in contributing to the purchase
- j. Image Magazine is accepting submissions of written and creative work from students, faculty, and staff

V. ACF Report – Asad Davari

- a. Topics of discussion during the November retreat included efforts to generate more international student enrollments, increasing retention for adult students, mental health, and funding for schools
- b. Another topic of discussion was establishing credential requirements for dual enrollment courses due to students completing the course but not being prepared for subsequent college courses

VI. Committee Reports

- a. Faculty Senate – Asad Davari
 - i. President Gee reported on WVU athletic director leaving
 - ii. Provost Reed indicated academic transformation is focused on retention, student success, and graduation rates; though there were decreases in student enrollment, the four-year graduation rate has improved
 - iii. Eberly College is working on a STEAM initiative related to science and math courses and their enrollments
 - iv. Program review process has resulted in some programs being discontinued and others being reconfigured to be more attractive to students
 - v. Provost Office is working with the Teaching and Assessment Committee to develop a new assessment/SEI
 - vi. There is a \$14 million deficit in the budget due to tuition losses with more losses expected in 2024
 - vii. Announcement of new president for WVU Tech is expected next week
 - viii. Please send comments on promotion and tenure document to senators; if the vote passes, then each unit will need to develop their own document based on the WVU promotion and tenure document

- b. Teaching and Assessment Committee – Brian Dickman
 - i. The committee has been working to revise the SEI due to factors such as the SEIs being overused in evaluations of teaching, issues with the Likert scale, and bias related to diversity such as gender and race
 - ii. Another goal of the revisions is to reduce personal attacks on faculty
 - iii. Most colleges and university are moving away from SEIs to use different methods of assessment
 - iv. A new assessment instrument was introduced in Faculty Senate in May, but adoption of the instrument was tabled
 - v. A decision was made for units to pilot the new instrument for the fall and then provide feedback, which will be used to make changes as needed; the new instrument was provided to faculty with the May Faculty Senate agenda

VII. Agenda

- a. Approval of Fall 2022 Candidates for Graduation
 - i. Changes are needed to the psychology graduates listed
 - ii. Please send changes to Karen Sparks
 - iii. List of candidates for graduation for fall 2022 was approved with proposed corrections

VIII. New Business: N/A

With no further business to discuss, the meeting was adjourned at 1:49 p.m.

Respectfully submitted by,

Rachel L. Bragg, Ph.D.

Associate Professor, English